

Instructions to complete Health Forms for School Nurse

If you already have a Frontline Health Portal account, log-in at the link below and complete the forms on your To Do List.

https://app.HealthOfficePortal.com/SHM_Pine_Grove_Area_School_District/Portal/Login.aspx

Complete the following steps to create an account.

On the Health Portal Login screen, select “Activate Account.”

https://app.HealthOfficePortal.com/SHM_Pine_Grove_Area_School_District/Portal/Login.aspx

Step 1: Enter your primary email that is on file with the District.

This will be your Username. Select “Send me a temporary password.”

Use the temporary password email to finish activating your account.

If the system indicates that it is not able to send an email to the address you provided, please contact your child’s building secretary.

STEP 2: After you log-in, you will be prompted to update your password.

STEP 3: Complete the Terms of Use.

STEP 4: In the Families box, click “Continue to Assign Students.”

You will need to provide the following information for each child: Student Last Name, School ID Number, and Date of Birth.

To register additional children, remain on this step and provide the child’s information, then click “Add this student.”

When finished, select “I’m done adding students” to complete account activation.

STEP 5: “Take me to Frontline Health Portal” to open the Health Portal.

STEP 6: Indicate how you would like to receive notifications.

Select “My Account” and then “Account Details / Communication Settings.”

STEP 7: Complete forms listed on To Do List

Still have questions or need additional support?

Contact your child’s school nurse at 570-345-2731.

ES - Kelly Jochems ext. 446 / MS - Jessica Lyons ext. 335 / HS - Leigh Herber ext. 229